



Meeting Agenda

Public Building Commission of Chicago | 121 North Dearborn Street | Chicago, Illinois 60601 | Phone: (773) 554-2226 | Fax: (773) 554-2227

Meeting Date: February 7, 2017 Project Name: Daley College Advanced Manufacturing Center
 Meeting Time: 10:00 AM Project Number: 03710
 Meeting Location: Daley College Auditorium 1307
 7500 S. Pulaski Rd Project Address: 7500 S. Pulaski Rd.
 Chicago, Illinois Chicago, Illinois
 Meeting Facilitator: Raven A. DeVaughn
 Director of Procurement

1. Welcome
2. Design Overview Elizabeth Scanlon, Deputy Managing Architect
 - a. Design Guiding Principles
 - b. Project Scope
 - c. Daley College Campus Aerial
3. Construction Overview Ray Giderof, Director of Construction
 - a. Execution Strategy
 - b. Overall Schedule
4. Procurement Timeline and Instructions – Raven A. DeVaughn, Director of Procurement
 - a. Two Phase Design-Build Services
 - b. Sole Point of Contact: Raven A. DeVaughn, Contract Officer, raven.devaughn@cityofchicago.org (page 8 of 256)
 - c. Procurement Timeline
 - i. Issue RFP for Design-Build Services – January 25, 2017
 - ii. PreSubmission Conference February 7, 2017
 - iii. Due Date and Time for Phase I RFP Submissions 11:00 a.m. February 23, 2017
 - iv. Due Date and Time for Phase II (Technical and Cost) Submissions April 6, 2017
 - v. PBC Evaluation of Phase II Proposals and Interviews (tentative) April 20, 2017
 - vi. PBC Board Meeting (tentative) May 9, 2017
 - d. RFP Submission Requirements
 - i. Number of Copies
 1. Submit 1 signed, single-sided, bound ORIGINAL (marked as such)
 2. Submit 2 double-sided, bound paper copies
 3. Submit 9 electronic copies on USB Flash Drive. Electronic Copies must be in a single, searchable pdf on a labeled USB Drive (no Compact Discs)
 - e. Organization of Response (page 9 of 256)
 - i. 11 Tabbed Response (with corresponding Table of Contents) follows:
 1. Executive Summary
 2. Project Examples
 3. Consultant Firms
 - 4.

