



ADDENDUM NO.: 01

PROJECT NAME: Project Development Services

CONTRACT NO.: PS3005

DATE OF ISSUE: October 10, 2018

## NOTICE OF CHANGES, MODIFICATIONS, OR CLARIFICATIONS TO CONTRACT DOCUMENTS

The following changes, modifications, or clarifications are hereby incorporated and made an integral part of the Contract Documents. Unless clearly expressed otherwise by this Addendum, all terms and conditions defined in the original Contract Documents shall continue in full force and effect and shall have the same meaning in this Addendum. Issued Addenda represent responses/clarifications to various inquiries. Contractors shall be responsible for including all associated labor/material costs in its bid. Drawings/specifications corresponding to inquiry responses will be issued with the Issue for Construction Documents, upon issuance of building permit.

ITEM NO. 1: CHANGE/CLARIFICATION TO KEY DATES

Clarification 1 Submission Deadline is CHANGED to WEDNESDAY, OCTOBER 17, 2018 by 11:00a.m. Central

Time.

ITEM NO. 2: REVI Responsible submission due date has been changed to Wednesday, October 17, 2018 at 11:00am Central

Time.

RFI-2.

Question: Schedule B, (page 36 of 58); Is Schedule B required if a JV team consists of all MBE or WBE

partners? We assume that a written JV agreement must be submitted regardless of the JV participants, Astensia commission in the Company of th

please advise.

Response: Firms must submit their Schedule D. Firms may submit a Schedule C.

RFI-4.

Question: How are we to respond to Exhibit F (Sample Form of Agreement)? The RFP

sort of acknowledgment in Tab 7 but it's not clear on how to respond, please ad

Response: As stated in the RFP Section VI: You must acknowledge understanding of the

terms and conditions as found in Exhibit F - SAMPLE Form of Agreement o

should be part of your submittal Tab 7 or Cover Letter.

RFI-5.

Question: If our firm has traditionally been an MBE sub, do we need complete Exhibit H or is this form for

prime firms to complete?

Response: All Respondents must complete Exhibit H.

RFI-6.

Question: Is the New Contract different or is it the same as current contract with Cotter, CCC, Ardmore

Roderick, Rodriguez et al?

Response: The terms of the new Contract are found in the RFP as a sample. Please refer to Exhibit F.

RFI-7.

Question: Who, at the PBC, will the selected new vendor report to?

Response: The vendor will report to the Authorized Commission Representative. The individuals assigned

to projects may report to various PBC supervisors.

RFI-8.

Question: Will the selected Primes provide the described services for an agreed upon fee?

Response: Respondents must submit a Rate Sheet (Schedule A) as part of their Proposal. Respondents

shall provide a range (low and high) for their hourly rate, which must include overhead and profit (fully loaded rates). Please note that the Commission reserves the right to negotiate rates

and/or titles of personnel.

RFI-9.

Question: Can you share with us when the new contract will begin and is there an idea of the staff

transition plan between any existing contracts and this one?

Response: The new Contracts will be tentatively awarded at the December Board meeting. The

Commission will develop a transition plan as necessary based on when/if Selected

Respondents are selected. Transition will commence upon contract award.

RFI-10.

Question: On Tab 1, Introductory Information, licenses are to be included. Are copies of licenses required

for subconsultant firms?

Response: All Respondents are required to submit proof of licensure as required by the RFP. If a

subconsultant provides any work as defined in the Scope of Services, the appropriate

documentation should be provided.

RFI-11.

Question: On Tab 4, Experience and Qualifications of Key Personnel, the page limit is written to be five

pages. Does the 5-page limit include resumes as well as the org chart?

Response: No. The 5-page limit does not include resumes or the Organizational Chart.

RFI-12.

Question: For the Schedule C Letter of Intent from MBE/WBE to Perform as Subconsultant, if we do not

know the exact prices or dollar amounts of the contract, can the Respondent put TBD?

Response: When filling out Schedule C, the cost should be indicated as "TBD."

RFI-13.

Question: Will the PBC be interviewing Respondents?

Response: The Commission will determine if interviews are necessary. If Interviews are necessary, Firms

will receive further instructions on next steps and requirements. If Interviews take place, they

may be scheduled for early November.

RFI-14.

Question: If you are an MBE Prime, can you count yourself as 100%?

Response:

RFI-16.

Question: If you are a M/WBE Subcontractor currently working with the PBC, are you precluded from any

upcoming work?

Response: MBE and WBE Subcontractors are not precluded from any upcoming work (responding to this

RFP). However, Respondent shall indicate if it is currently performing any work or providing any services on PBC related projects. Upon submission of the Respondent's response to this RFP, Respondent may be requested to provide clarifications. PBC reserves the right to review

the Respondent's information for final determination.

RFI-17.

Question: Will PBC maintain a relationship with the Design Architect and/or Architect of Record?

Response: Typically the PBC will have a contractual relationship with the Design Architect, Architect of

Record, and/or the Engineer of Record. However, depending on the PBC's procurement delivery method, the PBC may elect not to maintain contractual relationships with Design

Architects, Architects of Record, and/or the Engineers of Record.

RFI-18. Question: RFI-24. Question: RFI-32.

Question: It states that we are to include our firm's name "on the line provide in the bottom of each page

of your submission." There is no line provided in the RFP. Should we just write our name on the

bottom center of each page?

Response: Please include your name in a footer on each page.

RFI-33.

Question: Please confirm how many projects is the PBC planning to undertake (or how many Projects are

already undertaken) for the initial term period of 3 years?

Response: The PBC undertakes various projects for various clients. All projects undertaken by the PBC